**California Council for the Social Studies**

**Board of Directors Motion Form**

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**Date of Board Meeting: 08-27-17 Motion # 2017Aug-2**

Moved by: ­­­­­­­­­­­­­­\_\_\_\_Valerie Doherty\_\_\_\_\_\_Seconded by: \_\_\_\_Cheryl Rehome\_\_\_\_\_\_\_\_

*Dear Board of Directors, please find this motion for approval.***WHEREAS…**

The executive director/secretary position has not been permanently filled…and,

The interim executive director position expires November 3, 2017…and,

The board of directors had resolved to hire new staff as soon as possible to help CCSS fulfill its mission and goals both in the short and long term…and,

The CCSS Executive Director/Secretary Task Force made the recommendation stated below;

**BE IT RESOLVED THAT**

CCSS establish two complementary positions to fulfill the “Executive Director” and “Executive Secretary” duties, as recommended and delineated with general guidelines by the CCSS Executive Director/Secretary Task Force…and,

CCSS Board of Directors provide the Executive Committee discretion to delineate specific job duties, titles, and compensation for these two positions…and,

Once Executive Committee completes tasks described above they actively recruit and fill positions by November 4, 2017.

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**Outcome of the motion: X passed failed tabled**

**ACTION(S) REQUIRED:**

1-By Executive Committee: complete delineation of duties, titles and compensation and

 develop job description and recruiting plan

 Date of completion: September 15, 2017

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2-By Executive Committee: recruit and fill these two positions

 Date of completion: November 1, 2017

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