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**Board of Directors’ Motion Form**

**Date of Board Meeting: Motion #:**

Top of Form

Moved by: Seconded by:

Bottom of Form

*Dear Board of Directors, please find this motion for approval.*

**WHEREAS…**

**BE IT RESOLVED THAT…**

Top of Form

**Outcome of the motion amendment: passed failed tabled**

Bottom of Form

**ACTION REQUIRED:**

1. By:

Date of completion:

 2. By:

Date of completion:

3. By:

Date of Completion: